

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



August 23, 1989

ALL-COUNTY LETTER NO. 89-77

TO: ALL-COUNTY WELFARE DIRECTORS
ALL-COUNTY GAIN COORDINATORS

SUBJECT: GREATER AVENUES FOR INDEPENDENCE (GAIN) COUNTY PLAN
UPDATE

The purpose of this letter is to transmit the requirements for the required annual update of Counties' plans for operating the GAIN Program.

As you know, GAIN regulations required this Update to be submitted in November of each year. However, based on requests from several Counties, we are delaying the submission of the Update for Fiscal Year (FY) 1989/90 to January 1, 1990.

The objective of the Update is to provide information on how the current operation of the GAIN Program compares to the anticipated operation as contained in the most recently approved County Plan. The information used for the Update should be as current as possible but not older than one year.

In completing the Update, it will be necessary for Counties to submit an updated Labor Market Needs Assessment, an updated Participant Needs Assessment, an updated Child Care Needs Assessment and an update of the Availability of Services and the Delivery of Services Sections of the County Plan as required by Manual of Policies and Procedures (MPP) Sections 42-720.2 and .3. As required under Job Opportunities and Basic Skills (JOBS), the Update should also include a letter from the local Job Training and Partnership Act (JTPA) office addressing coordination efforts between JTPA and the County and the degree of participation by JTPA. If no change has occurred in a given area or if a County has previously submitted a plan modification, addressing a particular change, only a statement to that effect will be needed.

Counties must also review their currently approved County Plan and revise any areas that must be adjusted due to the implementation of the JOBS Program, including, but not limited

to, the caseload phase-in schedule and the participant and child care needs assessments of the new mandatory caseload. Please see All-County Letter No. 89-57 for information regarding JOBS caseload provisions and other implementation requirements.

Participant Needs Assessment - The Update should address participants' current situation with respect to education, training and supportive services needs based on the County's actual experience to date. The needed information can be gathered through GAIN case file reviews, participant surveys or other available resources. Please identify the method used to obtain the information.

Child Care Needs Assessment - The Child Care Needs Assessment (CCNA) must include updated information on the available child care in the County, the number of child care slots that need to be developed, if any, to meet the identified need and the method by which the County proposes to develop the needed slots. Updated information is particularly important given the change resulting from JOBS that will require participation by Aid to Families with Dependent Children (AFDC) parents with children from ages three to five. The GAIN statute and regulations require coordination with the local Resource and Referral agency in assessing and developing needed child care services.

In developing updated child care needs information, the Update should also include a description of the County's child care usage patterns; i.e., the percentage of participants not requesting child care and the percentage of participants utilizing licensed vs. exempt child care.

Labor Market Needs Assessment - In analyzing current labor market needs, Counties should identify changes in the types of entry-level jobs for which there is a demand. This information should include a description of the required training/education needed to compete for these jobs and how these requirements compare to the training/education needs of GAIN participants based on experience to date. In completing this portion of the Update, Counties should utilize data from the Employment Development Department (EDD) Employment Data and Research Division (ED&R), the local Private Industry Council, or other local agencies. A telephone listing of the ED&R area analysts is attached for your reference.

Inventory of Available Services/Unmet Services Needs - The Update should include updated information on the availability of services that will be used during the FY 89/90 Plan Year. For those services that will be needed, but are not currently available, the Update should include a description of how the County intends to acquire the needed services.

Delivery of Services - Counties should include a description of the current Delivery of Services (DOS) (i.e., how the various components are being operated and by whom), how the DOS may have changed from the most recently approved County Plan and any anticipated changes for the FY 1989/90 Plan Year. The following are the types of information that should be included in the DOS Update:

- a description of the County's plan for phasing in the new JOBS caseload;
- a description of current actions taken by the County to reduce program no-shows and any changes that are anticipated in the FY 89/90 Plan Year;
- a description of the processes used for making participant referrals to education, job services, training and supportive service providers, identification of any problem with such processes, and any anticipated changes during the FY 89/90 Plan Year; and,
- a description of the methods utilized for receiving participant progress reports from education and training providers, identification of any problems in receiving such reports and any anticipated changes for the Plan Year.


Public hearings are required by SDSS whenever the Plan reflects major revisions to the County's operation of GAIN, for example, changes in County supportive services payment policies, major changes in resource availability or utilization, or changes in the labor market which result in a need to significantly revise educational and training services targeted for participants. The State Department of Social Services (SDSS) will not require a public hearing if the only revisions are those required to comply with statutory or regulatory changes. However, SDSS strongly encourages Counties to hold public hearings as a means to inform the public of all changes in the program.

We are requesting that Counties submit ten copies of the County Plan Update. Updates are due to the GAIN and Employment Services Operations Bureau no later than January 1, 1990. Copies of the Update will be shared with the following organizations:

Employment Development Department
 State Department of Education
 Chancellor's Office of the California Community Colleges
 State Job Training Coordinating Council
 Job Training Partnership Division
 Client Advocate Organizations (as requested)

The Update requirements contained in this letter supersede requirements contained in All-County Letter No. 88-133 dated October 4, 1988.

We appreciate your cooperation. If you have any questions regarding this letter, please contact your GAIN Operations Analyst at (916) 324-6962.

for 
DENNIS J. BOYLE
Deputy Director

Attachment

cc: CWDA

EMPLOYMENT DEVELOPMENT DEPARTMENT
EMPLOYMENT DATA & RESEARCH DIVISION
AREA LABOR MARKET INFORMATION SECTION

LISTING OF SUPERVISORS AND ANALYSTS BY COUNTY
MAY - JULY 1989

COUNTY NAME	SUPERVISOR NAME	ANALYST NAME	PUBLIC TELEPHONE NUMBER	ATSS TELEPHONE NUMBER
ALAMEDA	RUTH KAVANAGH	EVELYN MCGILL	(415) 557 - 3128	597 - 3128
ALPINE	LESLIE RADERMAN	CARIDAD HOOD	(916) 427 - 4928	466 - 4928
AMADOR	JOHN PANENKA	NANCY SHUMAKER	(916) 427 - 4954	466 - 4954
BUTTE	LESLIE RADERMAN	ARTURO MANTECON	(916) 427 - 4931	466 - 4931
CALAVERAS	LESLIE RADERMAN	JUNE STREVELER	(916) 427 - 4928	466 - 4928
COLUSA	LESLIE RADERMAN	CHUCK DANIEL	(916) 427 - 4956	466 - 4956
CONTRA COSTA	RUTH KAVANAGH	EVELYN MCGILL	(415) 557 - 3128	597 - 3128
DEL NORTE	JOHN PANENKA	RANDY ROBIN	(916) 427 - 4908	466 - 4908
EL DORADO	JOHN PANENKA	JIM MCCLELLAND	(916) 427 - 4924	466 - 4924
FRESNO	BOB SCHRAGE	JAY HOROWITZ	(213) 744 - 2513	623 - 2513
GLENN	LESLIE RADERMAN	CHUCK DANIEL	(916) 427 - 4956	466 - 4956
HUMBOLDT	ED CHAMPLIN	CHARLIE YPARRAGUIRRE	(415) 557 - 0511	597 - 0511
IMPERIAL	BOB SCHRAGE	ELLEN COHEN	(213) 744 - 2106	623 - 2106
INYO	JERRY SHEA	JOE SZALAJKO	(213) 744 - 2505	623 - 2505
KERN	JERRY SHEA	DAVE WOOLCOTT	(213) 744 - 2505	623 - 2505
KINGS	JERRY SHEA	JOE SZALAJKO	(213) 744 - 2505	623 - 2505
LAKE	LESLIE RADERMAN	JUNE STREVELER	(916) 427 - 4928	466 - 4928
LASSEN	JOHN PANENKA	WILLIAM SONTAG	(916) 427 - 4930	466 - 4930
LOS ANGELES	JERRY SHEA	JERRY HAWBAKER	(213) 744 - 2507	623 - 2507
MADERA	JERRY SHEA	TOM FARRELL	(213) 744 - 2051	623 - 2051
MARIN	RUTH KAVANAGH	CAMILLE JORDAN	(415) 557 - 3192	597 - 3192
MARIPOSA	LESLIE RADERMAN	ARTURO MANTECON	(916) 427 - 4931	466 - 4931
MENDOCINO	ED CHAMPLIN	DIANE GARRISON	(415) 557 - 2443	597 - 2443
MERCED	BOB SCHRAGE	JAY HOROWITZ	(213) 744 - 2513	623 - 2513
MODOC	JOHN PANENKA	WILLIAM SONTAG	(916) 427 - 4930	466 - 4930
MONO	JERRY SHEA	JOE SZALAJKO	(213) 744 - 2505	623 - 2505
MONTEREY	ED CHAMPLIN	PHIL KOHLENBERG	(415) 557 - 3072	597 - 3072
NAPA	ED CHAMPLIN	PAAK-YIN TAM	(415) 557 - 1273	597 - 1273
NEVADA	JOHN PANENKA	NANCY SHUMAKER	(916) 427 - 4954	466 - 4954
ORANGE	BOB SCHRAGE	CONNIE LAU	(213) 744 - 2507	623 - 2507
PLACER	JOHN PANENKA	JIM MCCLELLAND	(916) 427 - 4924	466 - 4924
PLUMAS	LESLIE RADERMAN	ARTURO MANTECON	(916) 427 - 4931	466 - 4931
RIVERSIDE	BOB SCHRAGE	EDWARD CULP	(213) 744 - 2505	623 - 2505
SACRAMENTO	JOHN PANENKA	JIM MCCLELLAND	(916) 427 - 4924	466 - 4924
SAN BENITO	RUTH KAVANAGH	PETER PAUL	(415) 557 - 3074	597 - 3074
SAN BERNARDINO	BOB SCHRAGE	EDWARD CULP	(213) 744 - 2505	623 - 2505
SAN DIEGO	BOB SCHRAGE	JACK NOWELL	(619) 237 - 7601	631 - 7601
SAN FRANCISCO	RUTH KAVANAGH	CAMILLE JORDAN	(415) 557 - 3192	597 - 3192
SAN JOAQUIN	LESLIE RADERMAN	CHUCK DANIEL	(916) 427 - 4956	466 - 4956
SAN LUIS OBISPO	JERRY SHEA	DAVID WOOLCOTT	(213) 744 - 2505	623 - 2505
SAN MATEO	RUTH KAVANAGH	CAROL MARSHALL	(415) 557 - 3073	597 - 3073
SANTA BARBARA	JERRY SHEA	TOM FARRELL	(213) 744 - 2051	623 - 2051
SANTA CLARA	ED CHAMPLIN	PHIL KOHLENBERG	(415) 557 - 3072	597 - 3072
SANTA CRUZ	ED CHAMPLIN	KATHY MECHEM	(415) 557 - 2149	597 - 2149
SHASTA	JOHN PANENKA	SUSAN FARRAR	(916) 427 - 4688	466 - 4688
SIERRA	LESLIE RADERMAN	JUNE STREVELER	(916) 427 - 4928	466 - 4928
SISKIYOU	JOHN PANENKA	RANDY ROBIN	(916) 427 - 4908	466 - 4908
SOLANO	ED CHAMPLIN	PAAK-YIN TAM	(415) 557 - 1273	597 - 1273
SONOMA	ED CHAMPLIN	PAAK-YIN TAM	(415) 557 - 1273	597 - 1273
STANISLAUS	LESLIE RADERMAN	CARIDAD HOOD	(916) 427 - 4928	466 - 4928
SUTTER	JOHN PANENKA	RANDY ROBIN	(916) 427 - 4908	466 - 4908
TEHAMA	LESLIE RADERMAN	ARTURO MANTECON	(916) 427 - 4931	466 - 4931
TRINITY	LESLIE RADERMAN	CARIDAD HOOD	(916) 427 - 4928	466 - 4928
TULARE	BOB SCHRAGE	JIM KIRCHGESSLER	(213) 744 - 2505	623 - 2505
TUOLUMNE	JOHN PANENKA	NANCY SHUMAKER	(916) 427 - 4954	466 - 4954
VENTURA	BOB SCHRAGE	LINDA REED	(213) 744 - 2420	623 - 2420
YOLO	JOHN PANENKA	JIM MCCLELLAND	(916) 427 - 4924	466 - 4924
YUBA	JOHN PANENKA	RANDY ROBIN	(916) 427 - 4908	466 - 4908

DATE PREPARED MAY 9, 1989

REPORT CHANGES TO STEPHANIE CHRISTENSEN -- 427-6698

EMPLOYMENT DEVELOPMENT DEPARTMENT
EMPLOYMENT DATA & RESEARCH DIVISION
AREA LABOR MARKET INFORMATION SECTION

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MAY - JULY 1989

SUPERVISOR NAME	ANALYST NAME	COUNTY NAME	PUBLIC TELEPHONE NUMBER	ATSS TELEPHONE NUMBER
ED CHAMPLIN	CHARLIE YPARRAGUIRRE	HUMBOLDT	(415) 557 - 0511	597 - 0511
ED CHAMPLIN	DIANE GARRISON	MENDOCINO	(415) 557 - 2443	597 - 2443
ED CHAMPLIN	KATHY MECHEM	SANTA CRUZ	(415) 557 - 2149	597 - 2149
ED CHAMPLIN	PAAK-YIN TAM	NAPA	(415) 557 - 1273	597 - 1273
ED CHAMPLIN	PAAK-YIN TAM	SOLANO	(415) 557 - 1273	597 - 1273
ED CHAMPLIN	PAAK-YIN TAM	SONOMA	(415) 557 - 1273	597 - 1273
ED CHAMPLIN	PHIL KOHLENBERG	MONTEREY	(415) 557 - 3072	597 - 3072
ED CHAMPLIN	PHIL KOHLENBERG	SANTA CLARA	(415) 557 - 3072	597 - 3072
RUTH KAVANAGH	CAMILLE JORDAN	MARIN	(415) 557 - 3192	597 - 3192
RUTH KAVANAGH	CAMILLE JORDAN	SAN FRANCISCO	(415) 557 - 3192	597 - 3192
RUTH KAVANAGH	CAROL MARSHALL	SAN MATEO	(415) 557 - 3073	597 - 3073
RUTH KAVANAGH	EVELYN MCGILL	ALAMEDA	(415) 557 - 3128	597 - 3128
RUTH KAVANAGH	EVELYN MCGILL	CONTRA COSTA	(415) 557 - 3128	597 - 3128
RUTH KAVANAGH	PETER PAUL	SAN BENITO	(415) 557 - 3074	597 - 3074
BOB SCHRAGE	JAY HOROWITZ	MERCED	(213) 744 - 2513	623 - 2513
JOHN PANENKA	JIM MCCLELLAND	EL DORADO	(916) 427 - 4924	466 - 4924
JOHN PANENKA	JIM MCCLELLAND	PLACER	(916) 427 - 4924	466 - 4924
JOHN PANENKA	JIM MCCLELLAND	SACRAMENTO	(916) 427 - 4924	466 - 4924
JOHN PANENKA	JIM MCCLELLAND	YOLO	(916) 427 - 4924	466 - 4924
JOHN PANENKA	NANCY SHUMAKER	AMADOR	(916) 427 - 4954	466 - 4954
JOHN PANENKA	NANCY SHUMAKER	NEVADA	(916) 427 - 4954	466 - 4954
JOHN PANENKA	NANCY SHUMAKER	TUOLUMNE	(916) 427 - 4954	466 - 4954
JOHN PANENKA	RANDY ROBIN	DEL NORTE	(916) 427 - 4908	466 - 4908
JOHN PANENKA	RANDY ROBIN	SISKIYOU	(916) 427 - 4908	466 - 4908
JOHN PANENKA	RANDY ROBIN	SUTTER	(916) 427 - 4908	466 - 4908
JOHN PANENKA	RANDY ROBIN	YUBA	(916) 427 - 4908	466 - 4908
JOHN PANENKA	SUSAN FARRAR	SHASTA	(916) 427 - 4688	466 - 4688
JOHN PANENKA	WILLIAM SONTAG	LASSEN	(916) 427 - 4930	466 - 4930
JOHN PANENKA	WILLIAM SONTAG	MODOC	(916) 427 - 4930	466 - 4930
LESLIE RADERMAN	ARTURO MANTECON	BUTTE	(916) 427 - 4931	466 - 4931
LESLIE RADERMAN	ARTURO MANTECON	MARIPOSA	(916) 427 - 4931	466 - 4931
LESLIE RADERMAN	ARTURO MANTECON	PLUMAS	(916) 427 - 4931	466 - 4931
LESLIE RADERMAN	ARTURO MANTECON	TEHAMA	(916) 427 - 4931	466 - 4931
LESLIE RADERMAN	CARIDAD HOOD	ALPINE	(916) 427 - 4928	466 - 4928
LESLIE RADERMAN	CARIDAD HOOD	STANISLAUS	(916) 427 - 4928	466 - 4928
LESLIE RADERMAN	CARIDAD HOOD	TRINITY	(916) 427 - 4928	466 - 4928
LESLIE RADERMAN	CHUCK DANIEL	COLUSA	(916) 427 - 4956	466 - 4956
LESLIE RADERMAN	CHUCK DANIEL	GLENN	(916) 427 - 4956	466 - 4956
LESLIE RADERMAN	CHUCK DANIEL	SAN JOAQUIN	(916) 427 - 4956	466 - 4956
LESLIE RADERMAN	JUNE STREVELER	CALAVERAS	(916) 427 - 4928	466 - 4928
LESLIE RADERMAN	JUNE STREVELER	LAKE	(916) 427 - 4928	466 - 4928
LESLIE RADERMAN	JUNE STREVELER	SIERRA	(916) 427 - 4928	466 - 4928
BOB SCHRAGE	CONNIE LAU	ORANGE	(213) 744 - 2507	623 - 2507
BOB SCHRAGE	EDWARD CULP	RIVERSIDE	(213) 744 - 2505	623 - 2505
BOB SCHRAGE	EDWARD CULP	SAN BERNARDINO	(213) 744 - 2505	623 - 2505
BOB SCHRAGE	ELLEN COHEN	IMPERIAL	(213) 744 - 2106	623 - 2106
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BOB SCHRAGE	JIM KIRCHGESSLER	TULARE	(213) 744 - 2505	623 - 2505
BOB SCHRAGE	LINDA REED	VENTURA	(213) 744 - 2420	623 - 2420
JERRY SHEA	DAVE WOOLCOTT	KERN	(213) 744 - 2505	623 - 2505
JERRY SHEA	DAVID WOOLCOTT	SAN LUIS OBISPO	(213) 744 - 2505	623 - 2505
JERRY SHEA	JERRY HAWBAKER	LOS ANGELES	(213) 744 - 2507	623 - 2507
JERRY SHEA	JOE SZALAJKO	INYO	(213) 744 - 2505	623 - 2505
JERRY SHEA	JOE SZALAJKO	KINGS	(213) 744 - 2505	623 - 2505
JERRY SHEA	JOE SZALAJKO	MONO	(213) 744 - 2505	623 - 2505
JERRY SHEA	TOM FARRELL	MADERA	(213) 744 - 2051	623 - 2051
JERRY SHEA	TOM FARRELL	SANTA BARBARA	(213) 744 - 2051	623 - 2051

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